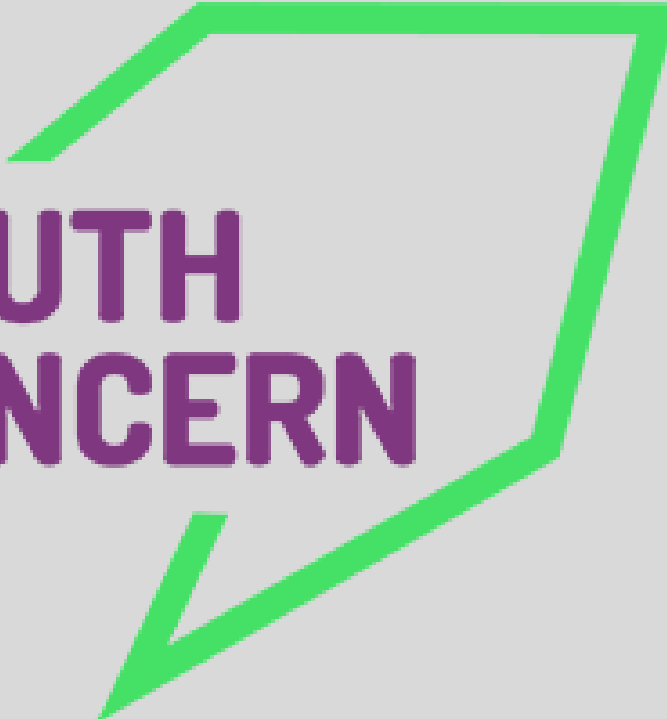




**YOUTH
CONCERN**

Housing Trustee

candidate pack

About us



Youth Concern is an independent youth charity that provides emotional and practical support for young people, aged 13-25 in Aylesbury Vale and beyond.

Through counselling, education and employment support, help with addiction, advice on sexual health and relationships, emergency and longer term accommodation, Youth Concern helps young people develop the emotional resilience to make informed choices and to be able to live safe, happy and fulfilling lives.

Our approach

Our purpose is to be there for and respond to vulnerable young people when they need us most.

- We put young people at the heart of all we do
- We care deeply
- We listen without judgement
- We never give up
- We empower and collaborate

In 2018-19 Youth Concern supported 500 vulnerable young people. Despite the challenges of coronavirus, in 2019-20 we supported 473 young people.

2020, the charity's 41st year, was a pivotal one for Youth Concern. The charity took its service online March-June before being one of the first youth-serving organisations to reopen for face-to-face appointments in July. In September the staff team and our turnover doubled, enabling the charity to open its supported accommodation project, The Next Step, for homeless residents, the first of whom moved in in December.

In March 2021, our CEO won Buckinghamshire Women in Charity's Trailblazer Award, recognising her and the charity's huge impact through enterprising, innovative and ground-breaking initiatives.



Housing Trustee



Youth Concern is seeking a Housing Trustee to join its board in order to provide property management guidance at our two sites: the Drop-In Centre and our supported accommodation project, The Next Step. This is a new trustee role that reflects the board's recognition of the importance of managing our new split site operations.

Role summary

You will:

- Support the CEO in maintaining good relationships with both landlords
- Support the Drop-In Centre and The Next Step Project Managers in all aspects related to their sites, for example ensuring our premises meet legal requirements and follow best practice
- Advise as necessary on health and safety, repairs and maintenance projects and fire safety
- Work closely with the CEO to advise the trustees on improvement or relocation opportunities
- Review and recommend current and future strategic resourcing, annual budgets and plans to the Trustee board
- Keep the board informed about its duties and responsibilities regarding both sites
- Be involved in ad hoc projects to support the CEO and/or charity, generally in an area of your existing expertise
- Advise the Project Managers where necessary to ensure that all interventions at either property are underpinned by Youth Concern's charitable objectives

What we are looking for

We are looking for someone with:

- experience in property management, property development, social housing or specialist accommodation
- good current knowledge of property law, policy and practice and ability to keep up to date with developments
- high standards of personal integrity and professionalism
- the ability to build and develop strong, supporting working relationships with other trustees and the CEO
- flexibility to respond to emails, occasionally at short notice

Youth Concern is committed to being more representative of the communities we serve at board level. We would therefore particularly welcome applications from candidates from a diverse range of backgrounds and experiences, including lived experience relevant to the work of Youth Concern.

What difference will you make?

The Housing Trustee plays a pivotal role in supporting the smooth running of Youth Concern's service delivery: programmes and activities from our Drop-In Centre and a safe place to live for nine young people at The Next Step supported accommodation project.

This is one of three new trustee positions on the board of Youth Concern and a critical one to support the strategic development of the charity.

What impact will you have?

Coronavirus has worsened the situation of young people who were struggling before the pandemic. Not all young people have the same opportunities as each other. Youth Concern believes that every young person has the right to be fed, to a safe home, to a good education and later, to employment. In becoming our Housing Trustee, you will be helping young people to succeed in life. And because:

- you believe a few hours a month is a good investment of your time to help turn young people's lives around;
- you want to give something back;
- your skill set will benefit a local charity as it grows and develops;
- you want to be part of Youth Concern's success story.

Time Commitment:

- 6 trustees' meetings per year (Jan, Mar, May, Jul, Sep, Nov)
- 1 AGM per year (June)
- Occasional interim meetings
- Trustees give approximately 3-8 hours monthly

Location: generally, meetings are held in Aylesbury. Some meetings are held online.

Remuneration: this is a voluntary role. Expenses will be reimbursed in line with our expenses policy.

How to apply

Please email your CV, along with a covering letter stating why you wish to work for the organisation, how your skills would add value to the board and any other relevant information to:

trusteeworks@reachvolunteering.org.uk

For an informal conversation about this opportunity please contact the TrusteeWorks team to arrange a call with Youth Concern.

The Youth Concern logo consists of the words "YOUTH" and "CONCERN" in a bold, purple, sans-serif font, stacked vertically. The text is enclosed within a green, stylized speech bubble shape that has a tail pointing towards the bottom right.

Reach Volunteering - 17 Oval Way, London SE11 5RR
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